



## **Privacy Statement**

**Stonegate CHC is committed to respecting your privacy and the confidentiality of your personal information.**

**We work in a team model where physicians, nurses, social workers, community workers and a variety of skilled staff at our Centre are part of providing high quality services to you and to the community.**

Your information will be shared among staff members of Stonegate CHC who are involved in your care.

### **Why we collect information from you.**

Stonegate CHC only collects information about you so that we can: provide care or services to you; evaluate, manage and plan our services; and meet our legal requirements.

### **We ask for your agreement to collect, use and share your personal information.**

We will not disclose your personal health information for any purposes other than those listed above without asking for your permission except as legally required.

### **We have a duty to report.**

We are required by law to disclose information around certain infectious diseases, child abuse and neglect, and certain instances where there is the potential of harm to yourself or others.

### **We have responsibility to protect your personal information.**

Stonegate CHC is responsible for the information it holds about you and has policies about the privacy of this information. If there is ever was a breach of privacy we would immediately report this to you.

### **You can ask about our privacy policies and practices.**

A staff person at the Centre will provide you with information about our policies and practices related to the management of personal information if you ask.

### **You have a right to know what personal information we hold about you and you can ask to see your records.**

You have the right to access information we have about you by making a request in writing. This will be provided to you within a reasonable amount of time (no more than 30 days).

### **We respond to concerns and questions.**

If you have questions or concerns about the way Stonegate CHC is managing your private information please contact the Executive Director who is Stonegate CHC's Privacy Officer.

### **If you're not satisfied, you can complain to the:**

Information and Privacy Commissioner of Ontario  
80 Bloor Street West, Suite 1700  
Toronto, ON M5S 2V1

or call 1-800-387-0073