



Minutes of the Board of Directors Meeting Held on April 19, 2021 Virtual Meeting		
PRESENT	Bev Leaver (Executive Director) Mary Wood (Chair) Deborah Creatura Erin Fordyce Rami Garg Alessandro Manduca-Barone Colin Mang Anita Marziliano Louis Pike Kateryna Shpir Lystra Singh Reham Teama Karen Trzaska Alicia Tyson	
REGRETS		
ABSENT		
GUESTS	Carol Barbosa (Manager, Health Promotion)	
RECORDER	Michelle Benitez	
ITEM	DESCRIPTION	FOLLOW UP
1. Welcome	Board members were welcomed. Meeting is taking place virtually amid the COVID-19 pandemic.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	Board approved the Consent Agenda consisting of the following items: <ul style="list-style-type: none"> - Approval of Agenda - Declaration of Conflict of Interest Colin declared an interest on topic related to the vaccination engagement strategy. He is actively participating in the same project with a different organization; however, he does not foresee a conflict. - Approve the following Minutes of Meetings (exclusive of Business Arising): <ul style="list-style-type: none"> • Regular board meeting of March 15, 2021 	

	<p>- Accept the following items:</p> <ul style="list-style-type: none"> • Compliance confirmed with the Board Calendar of Compliance. <p>Motion to Approve Consent Agenda. Moved By Louis Pike Seconded By Kateryna Shpir Carried</p>	
<p>3. Executive Director's Report</p>	<p>Board meeting package includes the Executive Director's Report.</p> <p>Bev highlighted a few updates:</p> <ul style="list-style-type: none"> • Stonegate CHC has been actively engaged in meetings with OHT partners on the Covid-19 vaccination rollout. There are two pop-up vaccination sites being organized in hot spot areas; one at the Weston/Mt. Dennis neighbourhood and another at the Lakeshore Campus of Humber College. The clinics will be staffed by several physicians from the area and OHT partners. The Centre's Health Promotion team are also confirmed to take part and assist at the clinics. <p>Bev noted there has been miscommunication on the age groups and how individuals can go about receiving the vaccine at these clinics. For pop-up clinics in hot spot areas, anyone in the priority postal codes 18 years and over can receive the vaccine. It is encouraged that individuals drop-in; however, there are also scheduled clinics in which appointments must be made.</p> <ul style="list-style-type: none"> • The AstraZeneca vaccine was offered to the Centre to administer to patients through the primary care team. Given that the pharmacy downstairs has been administering the same vaccine and the Centre has been referring its patients to the pharmacy, it was agreed to not offer the same vaccine. Pfizer and Moderna are administered by the hospitals and the city's mass vaccination clinics. • A new model of care called "Covid at Home" is being considered throughout the city to monitor Covid patients at home and reduce the strain for hospitals. The patients would receive a kit with an oxygen monitor and other tools, and a physician would be able to monitor their levels offsite. Stonegate CHC's primary care team is considering taking part in this initiative but further details still need to be confirmed including the time commitment. 	

	<ul style="list-style-type: none"> • LAMP CHC had submitted an application on behalf of the South Etobicoke Cluster to request funding from the City of Toronto to support community engagement on the Covid-19 vaccination. The application was successful and was awarded \$400,000. With this funding several initiatives will be rolled out to support vaccine confidence and remove any barriers to getting the vaccine. Community Ambassadors will be recruited and trained, providing education and outreach in the different communities. The Ambassadors would also assist individuals with booking vaccine appointments. • Bev had informed last month on the Centre’s change to have the maintenance of the heating and air condition equipment taken over by another company. This has been a very positive change; the new provider found the equipment to be poorly maintained and they found leaks which were an ongoing issue for the past two years. Additionally, they brought an engineer onsite to propose adjustments to the current system, and a capital application was submitted to the Ministry to request funding for HVAC system improvements. • An update was provided on work underway with the South Etobicoke Cluster’s Anti-Black Racism Committee in which Bev is an active member. A part-time coordinator has been hired to support local work, including the development of Community of Practice. This will entail agencies working together to develop action plans and accountability, and provide training for staff members and the Boards. • The CHC Network in the GTA is also working on a training strategy. Their initial training will be focused on Governance training. An RFP was recently awarded to TAIBU Community Health Centre to deliver this training. • The Community Food Centres of Canada has confirmed an additional \$50,000 of federal funding for Stonegate CHC. This much needed support will assist community members in accessing food during the pandemic. The Centre plans to continue with the distribution of food vouchers and Good Food boxes with this funding. • Board was presented with the proposed 2021-2022 operating budget for review and approval. Budget includes all income committed to the Centre, and an estimated donations amount which is based on the last fiscal year’s amount. 	
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	<p>Motion that the 2021-22 Budget be approved as presented. Moved By Kateryna Shpir Seconded By Alicia Tyson Carried</p>	
<p>4. ED Recruitment</p>	<p>An update was provided on the ED recruitment process. Committee has begun interviews. A total of 39 resumes were received, and six were selected for first round interviews. Committee has now selected the top three candidates and second round interviews are happening this week.</p> <p>Board agreed to hold a meeting once the interview rounds are completed to review the final candidates before extending an offer.</p>	<p>Michelle to send out a meeting invite for the Board on May 3rd at 7pm.</p>
<p>5. Committee Reports</p>	<ul style="list-style-type: none"> • Governance Board members returning for another term are reminded to submit by end of month the skills matrix document Erin sent out. This assessment will assist the Committee in the recruitment process for the upcoming board year. There are three skill sets that were identified as necessary to have on the Board; which are advocacy, fundraising, and experience/knowledge working with different levels of government. • Strategic Directions Tonight's board meeting package includes the Strategic Directions Committee's Environmental Scan Review as the next steps in the Centre's strategic directions planning. Document is a result of the Committee's brainstorming in identifying potential opportunities and threats based on guidance from Sarah Hobb's presentation last month. The Committee developed a matrix exploring high/low impact factors, and identified key categories that require immediate need and how the Board can play a role. The three main categories identified are community, organization, and system/decision makers. <p>Board discussed the importance of having an advocacy role and working closely with the Alliance and OHT partners on province-wide strategies that can make an impact both locally and regionally.</p> <p>Committee will continue to work on document and overall strategic planning, and will bring back to the Board for a larger discussion.</p> 	<p>Board to complete skills matrix document.</p>

6. Board Liaison Update	No items to discuss. The next meeting is taking place end of month.	
7. Adjournment of regular meeting	<p>Motion to adjourn regular board meeting. Moved By Louis Pike Seconded By Deborah Creatura Carried</p> <p> _____ President</p> <p> _____ Secretary or Designate</p> <p>May 17, 2021 _____ Date</p> <p>May 17, 2021 _____ Date</p> <p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • Final ED Selection Meeting – May 3, 2021 at 7:00pm • Regular Board Meeting – May 17, 2021 at 7:00pm 	