



Minutes of the Board of Directors Meeting Held on December 21, 2020 Virtual Meeting		
<b>PRESENT</b>	Bev Leaver (Executive Director) Mary Wood (Chair) Deborah Creatura Erin Fordyce Rami Garg Colin Mang Alessandro Manduca-Barone Anita Marziliano Louis Pike Kateryna Shpir Reham Teama Karen Trzaska	
<b>REGRETS</b>	Lystra Singh Alicia Tyson	
<b>ABSENT</b>		
<b>GUESTS</b>	Carol Barbosa (Manager, Health Promotion)	
<b>RECORDER</b>	Michelle Benitez	
<b>ITEM</b>	<b>DESCRIPTION</b>	<b>FOLLOW UP</b>
1. Welcome	Board members were welcomed. Meeting is taking place virtually amid the COVID-19 pandemic.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	Board approved the Consent Agenda consisting of the following items: <ul style="list-style-type: none"> <li>- Approval of Agenda</li> <li>- Declaration of Conflict of Interest</li> <li>- Approve Minutes of Meeting of November 16, 2020 (exclusive of Business Arising)</li> <li>- Accept the following items:                             <ul style="list-style-type: none"> <li>• Compliance confirmed with the Board Calendar of Compliance.</li> </ul> </li> </ul> <p><b>Motion to Approve Consent Agenda. Moved By Kateryna Shpir Seconded By Deborah Creatura Carried</b></p>	

<p>3. Executive Director's Report</p>	<p>Board meeting package includes the Executive Director's Report.</p> <p>Bev highlighted a few updates:</p> <ul style="list-style-type: none"> <li>• Bev has been informed that Stonegate CHC's contract with the TC LHIN, called MSAA, will be rolled over to the new Ontario Health structure as of April 1<sup>st</sup>, 2021. LHIN staff, with the exemption of home and community care providers, will be transferred to Ontario Health. Bev noted that the MSAA agreement for 2020-2021 automatically rolled over with no opportunity to submit a revised budget, and it is expected the same will occur for the following budget year.</li> <li>• Performance measures in MSAA were reviewed for the Q2 period. Report provides benchmarking information on the TC LHIN CHC's performance; these indicators are required measures to report on based on the MSAA agreement. Despite the challenges presented during the pandemic, Stonegate CHC has been a top performer in most of the indicators.</li> </ul> <p>The Centre's panel size, also known as the Access to Primary Care indicator, continues to grow and there are strategies in place to increase the numbers. Bev indicated that the panel size target is calculated by the number of funded MDs and NPs divided by the Centre's Standardized Adjusted Morbidity Index score. As part of Stonegate CHC's new building capital funding, a commitment was made with the TC LHIN to reach 100% on the panel size by March 31, 2022.</p> <p>Approximately 2/3 of visits at the Centre are not accounted for in the panel size, as these individuals do not receive their primary care at the Centre but do access other services and programs. These services are just as vital in providing interdisciplinary care.</p> <ul style="list-style-type: none"> <li>• Carol presented a year in review on Stonegate CHC's programs. The team has been very resilient in quickly adapting to the pandemic measures to continue to offer programming and services. Family program activities included a hybrid model of both virtual and outdoor activities, where possible. A COVID-19 list was developed with clients to do weekly social check-ins and food support. With the onset of the pandemic, 50-60 food bags were distributed on a weekly basis, in addition to Good Food boxes and food vouchers. The Holiday Drive also fundraised \$32,000 and over 250 Good Food boxes were distributed to individuals and families in need. This year,</li> </ul>	
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	<p>Stonegate CHC was awarded several grants and donations from different entities to assist with programming valued at approximately \$248,000. The team is actively applying to new grants for additional funding to continue to enhance much needed programming in the community.</p> <ul style="list-style-type: none"> <li>• In tonight’s board meeting package, the Board received the Joint Occupational Health and Safety Report for Q1 and Q2 (2020-2021) for review and information.</li> <li>• Board received the updated Risk Register document with tonight’s board meeting package. The Risk Register is presented to the Board twice a year, and any serious items are flagged immediately for review and discussion. Bev alerted the Board on two risk items for awareness.</li> </ul> <p>Stonegate CHC has submitted to the Ministry of Health the final reconciliation documents on the Centre’s capital project to construct the new facility. The final project was under budget; however, there were several change orders that took place during the construction in the amount of \$179,000 that require the Ministry’s approval. The bulk of the change orders were a result of items left out by the electrical engineer.</p> <p>Bev also alerted on the Ministry’s policy around permission to reallocate physician funding. For the past years, the Centre has adjusted staffing using physician funding to staff a physician who needs to work slightly less than full-time and hire additional clinical support. Permission from the Ministry is not given until the end of the fiscal year, and staffing decisions need to be done well in advance. In past years, the Ministry has granted permission on this arrangement; however, it is not guaranteed this will always occur.</p> <ul style="list-style-type: none"> <li>• Board received a draft letter the Alliance has prepared in support of access to clean drinking water. The Alliance is encouraging all of its member agencies to support and send this letter to their MP. Board agreed to move forward and advocate on this initiative.</li> </ul> <p><b>Motion to support the Alliance’s advocacy efforts to access to clean drinking water and send letter on behalf of Stonegate CHC’s Board to the local MP.</b>  <b>Moved By Louis Pike</b>  <b>Seconded By Anita Marziliano</b>  <b>Carried</b></p>	
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4. Ontario Health Team	Slides from Dec 8 <sup>th</sup> 's West Toronto OHT information session were included with tonight's meeting package. Item will be deferred to January in case Alicia would like any further discussion.	
5. Board Liaison Update	Slides from the Alliance's Dec 9 <sup>th</sup> meeting for Board Liaisons and Chairs were included with tonight's meeting package. Erin will attend the next board liaison meeting scheduled at the end of January.	
6. Committee Reports	<ul style="list-style-type: none"> <li>• <b>Executive</b> No items to report.</li>   <li>• <b>Governance</b> Kateryna will be co-chairing committee with Al.</li>   <li>• <b>Strategic Directions</b> Committee will be meeting in January. Board Goals for 2021 will be discussed in January.  Louis advised that an education session will be organized next year for the board to prep for the Centre's next strategic planning process.</li> </ul>	January's agenda to include discussion on Board Goals for 2021.
7. In-Camera	<p>In-camera meeting took place to discuss an HR update.</p> <p><b>Motion to go In-Camera at 7:25pm.</b>  <b>Moved By Louis Pike</b>  <b>Seconded By Deborah Creatura</b>  <b>Carried</b></p> <p><b>Motion to go out of In-Camera at 8:45pm.</b>  <b>Moved By Deborah Creatura</b>  <b>Seconded By Louis Pike</b>  <b>Carried</b></p>	

<p>8. Adjournment of regular meeting</p>	<p><b>Motion to adjourn regular board meeting.</b>  <b>Moved By Rami Garg</b>  <b>Seconded By Louis Pike</b>  <b>Carried</b></p> <p> _____</p> <p>January 18, 2021</p> <p>_____  President Date</p> <p> _____</p> <p>January 18, 2021</p> <p>_____  Secretary or Designate Date</p> <p>Upcoming Meetings:</p> <ul style="list-style-type: none"> <li>• Next Regular Meeting – January 18, 2021 at 7:00pm</li> </ul>	
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