



Minutes of the Board of Directors Meeting Held on February 8, 2021 Virtual Meeting		
PRESENT	Bev Leaver (Executive Director) Mary Wood (Chair) Deborah Creatura Rami Garg Alessandro Manduca-Barone Colin Mang Anita Marziliano Louis Pike Kateryna Shpir Lystra Singh Reham Teama Karen Trzaska Alicia Tyson	
REGRETS	Erin Fordyce	
ABSENT		
GUESTS	Carol Barbosa (Manager, Health Promotion)	
RECORDER	Michelle Benitez	
ITEM	DESCRIPTION	FOLLOW UP
1. Welcome	Board members were welcomed. Meeting is taking place virtually amid the COVID-19 pandemic.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	Board approved the Consent Agenda consisting of the following items: <ul style="list-style-type: none"> - Approval of Agenda - Declaration of Conflict of Interest - Approve the following Minutes of Meetings (exclusive of Business Arising): <ul style="list-style-type: none"> • Regular board meeting of January 18, 2021 • In-Camera board meeting of January 18, 2021 - Accept the following items: <ul style="list-style-type: none"> • Compliance confirmed with the Board Calendar of Compliance. <p>Motion to Approve Consent Agenda. Moved By Kateryna Shpir Seconded By Alessandro Manduca-Barone Carried</p>	

<p>3. Executive Director's Report</p>	<p>Board meeting package includes the Executive Director's Report.</p> <p>Bev highlighted a few updates:</p> <ul style="list-style-type: none"> • The South Etobicoke Cluster Table currently has 17 partner agencies actively engaged in different initiatives including Anti-Black Racism, digital fluency, Neighbourhood Pods, Saturday drop in for those experiencing homelessness\precarious housing, and food security. Through this group, Stonegate CHC was able to offer 20 local families, with digital access barriers, laptops and hotspots via the Toronto Public Library's Foundation program. A Town Hall was also organized to discuss the creation of Neighbourhood Pods, which was very well attended and a larger scale Town Hall is being planned for May. Future events are being organized offering community workshops on different topics of need in the community. The \$66,000 grant awarded by the City will be used to support this group's ongoing work in building resilient communities, and especially focusing on Anti-Black Racism. • The Centre continues to maintain its current in person visit schedule. As of January 21st, Stonegate CHC is organizing all in person visits on Mondays, Wednesdays and Fridays to further support the province's Stay at Home Order and limit physical interactions. Virtual visits continue to take place for clients every weekday. Calls for urgent needs are as always responded to by the MDs\NPs on a 24 hour basis 7 days a week. • Associations representing Primary Care, including the Alliance, have joined forces in advocating to the province around the role primary care providers can play in delivering vaccines. Currently, hospitals have been given the task of delivering the vaccine. Ontario Health Teams are now being asked to begin planning and mapping out potential spaces for vaccinations. Bev is assessing the Stonegate CHC's space as a possible vaccination site to hold a clinic. It is assumed that at some point primary care facilities would be given vaccines. Most likely the Moderna vaccine would be given which has a less demanding cold-chain requirement. There is also the AstraZeneca vaccine (or others) once approved, which has the same refrigeration standards as the regular flu vaccine. • CHCs in high risk communities are receiving funding and support services to offer Covid-19 testing and resources to facilitate isolation when testing positive. LAMP CHC has been confirmed as one of the CHCs to receive funding; Stonegate 	
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	<p>CHC and Four Villages CHC are working with LAMP to provide support.</p> <ul style="list-style-type: none"> • Stonegate CHC will be posting tomorrow a request for proposal (RFP) for a website update. The Centre’s current website is over six years old and requires more up-to-date functionality. • Board received the following financial statements for review and information: <ul style="list-style-type: none"> • LHIN Quarterly Report • Consolidated Income Statement 	
<p>4. Board Liaison Update</p>	<p>Mary attended the last board liaison meeting and provided an overview on items discussed. Meeting provided an opportunity to have a virtual breakout session and meet board members from across Ontario. The Alliance’s CEO emphasized the importance in providing messaging to the public on shifting the notion that member organizations are closed for primary care due to the pandemic. Services and access to care continue to be offered both in-person and virtually.</p>	
<p>5. Committee Reports</p>	<ul style="list-style-type: none"> • Executive Board discussed the need to review and renew the Board Goals for 2021. Each Committee has created their own goals; however, these will be the overarching goals set out for the Board. It was suggested that the Strategic Directions Committee begins to draft out the goals. Bev will provide a sample from past years. • Governance Kateryna reviewed changes made by the Committee to their Terms of Reference for the Board’s approval. It was noted that there are several policies that need to be reviewed on a regular basis. Some policies require annual reviews while other policies can be reviewed at least every four years. No further changes were made to the Terms of Reference. <p>Motion to approve the revised Terms of Reference. Moved By Alessandro Manduca-Barone Seconded By Deborah Creatura Carried</p> <p>In tonight’s board package, Bev included a proposed board meeting schedule for 2021. With the upcoming ED recruitment and orientation required in the coming months, it was suggested that the Board holds additional meetings over the Summer.</p>	<p>Bev to send out sample on past Board Goals.</p>

	<p>Board discussed timing of the next AGM; it was agreed to defer the meeting to the Fall. As per the non-profit corporations act, the AGM can take place up to 15 months from the last AGM held. Date will need to be confirmed soon in order to plan for board recruitment and transition into the new board year. Board agreed to confirm AGM date and timelines at next month's meeting.</p> <p>Alicia flagged the need to start looking at board succession planning for the upcoming year as many will be finishing their board term and/or may not be returning. Governance Committee will be emailing all board members to confirm the number of vacancies to plan accordingly.</p> <ul style="list-style-type: none"> Strategic Directions Alicia reviewed changes made by the Committee to their Terms of Reference; additional changes were suggested from tonight's meeting. Alicia will work with Bev to include wording under roles and responsibilities to add the creation of a patient and caregiver group. This group would act as a council for the Stonegate community, creating opportunities to engage with the Board and may feed to the overarching work of OHT Partners for Better Care Council. <p>Motion to approve the revised Terms of Reference with additional changes. Moved By Louis Pike Seconded By Louis Pike Carried</p> <p>Board raised concerns with the lack of activity in the opening of the Berry Road Food Co-op. The Stonegate community has been without a grocery store for 7 years, and food access was a priority identified to VanDyk when they initially purchased the land for redevelopment.</p> <p>Bev indicated that the City granted Vandyk the right to build in exchange for \$1,877,000 in community development funds under Section 37. VanDyk agreed that most of those funds would go towards the Berry Road Food Co-op, capital improvement and offsetting their rent to support the start up period for this organization for several years. There has been no construction activity for the past year. There are concerns of a potential risk of the community losing these funds and the food source it desperately needs. Alternatively these funds could go towards beautifying The Queensway. Stonegate CHC is also at risk of losing a \$20,000 grant previously awarded from Community Food Centres</p>	<p>To confirm AGM date at March's board meeting.</p> <p>Committee to confirm vacancies on the Board for the upcoming year.</p>
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	<p>Canada, which involved partnering with the Food Co-op to deliver a program.</p> <p>Board agreed it is important to continue to bring this issue to the attention of Councillor Mark Grimes as the city should ensure enforcement of Section 37. It was agreed that Stonegate CHC's Board should reach out to the Berry Road Food Co-op's Board to develop a strategy and align in advocacy efforts.</p> <p>Anita will be attending community meetings on the redevelopment of the Mr. Christie site and will report back to the Board.</p>	<p>Bev to set up a meeting with the Board contact of the Berry Road Food Co-op and include Mary Wood in the meeting</p>
<p>6. ED Recruitment Committee</p>	<p>Colin provided an update on the ED recruitment process and Committee's planning so far. Carol Barbosa will be joining the Committee as the staff member representative. Weekly meetings are taking place.</p> <p>Committee has developed scoring chart to evaluate applications, and interview process and format was revised as per feedback received by the Board. Bev confirmed that the employment contract and documentation was vetted by legal counsel. Contract will include a six month probationary period, in which the Governance Committee will undergo the ED performance evaluation process. Governance Committee have added the ED's evaluation to their work plan to plan accordingly.</p>	
<p>7. Adjournment of regular meeting</p>	<p>Motion to adjourn regular board meeting. Moved By Louis Pike Seconded By Alicia Tyson Carried</p> <p> _____ President</p> <p>March 15, 2021 _____ Date</p> <p> _____ Secretary or Designate</p> <p>March 15, 2021 _____ Date</p> <p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • Next Regular Meeting – March 15, 2021 at 7:00pm 	