



Minutes of the Board of Directors Meeting Held on March 15, 2021 Virtual Meeting		
PRESENT	Bev Leaver (Executive Director) Mary Wood (Chair) Deborah Creatura Erin Fordyce Rami Garg Alessandro Manduca-Barone Colin Mang Louis Pike Kateryna Shpir Lystra Singh Reham Teama Karen Trzaska Alicia Tyson	
REGRETS	Anita Marziliano	
ABSENT		
GUESTS	Sarah Hobbs (CEO, Alliance for Healthier Communities)	
RECORDER	Michelle Benitez	
ITEM	DESCRIPTION	FOLLOW UP
1. Welcome	Board members were welcomed. Meeting is taking place virtually amid the COVID-19 pandemic.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	Board approved the Consent Agenda consisting of the following items: <ul style="list-style-type: none"> - Approval of Agenda - Declaration of Conflict of Interest - Approve the following Minutes of Meetings (exclusive of Business Arising): <ul style="list-style-type: none"> • Regular board meeting of February 8, 2021 - Accept the following items: <ul style="list-style-type: none"> • Compliance confirmed with the Board Calendar of Compliance. <p>Motion to Approve Consent Agenda. Moved By Deborah Creatura Seconded By Louis Pike Carried</p>	

	<p>Bev indicated that there continues to be a delay with the property tax rebate. The City is unable to process the Centre’s property tax rebate (40% rebate) as the building still needs to be assessed. During this time the Centre has paid the landlord property taxes on a monthly basis, based on a guesstimate provided by the landlord. It is unclear when the City will confirm the Centre’s property tax; however, a retroactive adjustment will need to occur for previous years.</p>	
<p>3. Environmental Scan</p>	<p>Sarah Hobbs, CEO at the Alliance for Healthier Communities, was invited to present an environmental scan of the healthcare sector. This presentation was organized to assist the Board in future planning to think strategically, as they plan the Centre’s strategic directions for the next 3-5 years. Presentation slides were included with tonight’s board meeting package.</p> <p>Topics covered the current pandemic, economic recovery, and the impacts to the health system, human resources, and service to clients and the community, among other factors. Stonegate CHC can have an important leadership role to step in, advocating on local community needs but also at the Ontario Health Teams table. For board members, their role as governors needs to look at system thinking and collaborative leadership. Having a Balanced Scorecard will be key to evaluate, but also in creating structure and making funding decisions based on indicators set by the Centre and the health system.</p> <p>Board held discussion after presentation on potential opportunities and challenges presented with the current environmental outlook, and how Stonegate CHC can play a role. Board expressed interest in developing a balanced scorecard; the purpose and balance would need to be struck by the Board.</p> <p>Board agreed that staff’s well-being needs to remain a priority, and they need to feel supported and provided with the right resources for their own mental health and well-being.</p> <p>The Strategic Directions Committee will take back the information provided from today’s presentation, and look at how to address and plan moving forward. Board members are asked to also think through the items they found interesting, and items important to address for a future board meeting discussion. Suggestion was made to include time at future board meetings for the board to hold strategic discussions on current state, new information, and emerging issues.</p>	

<p>4. Executive Director's Report</p>	<p>Board meeting package includes the Executive Director's Report.</p> <p>Bev highlighted a few updates:</p> <ul style="list-style-type: none"> • Julia Graham (Stonegate CHC's Food Program Coordinator) and Bev met with two board members from the Berry Road Food Co-op to get an update, and they indicated that they are fairly certain that the Food Co-op will open on June 1st. <p>Bev plans to engage the new Sunnylea-Stonegate Neighbourhood Association, which have expressed an interest in supporting the Berry Road Food Co-op. This group of residents could work with Stonegate CHC in advocating for food security in the community, and express concern that the only grocery store was destroyed over seven years ago.</p> <ul style="list-style-type: none"> • Bev discussed challenges with the Covid-19 vaccine rollout in the community. The Centre is fully engaged in setting up a clinic to vaccinate patients, program participants, and community members in the current priority groups, once allowed. The Pharmacy downstairs has received the AstraZeneca vaccines for the 60-64 age group and have set aside a portion for the Centre's clients. All staff who have direct patient care at the Centre, including external teams such as the Dental team, have been vaccinated with at least the first dose. • Bev confirmed that three proposals were received for the Request for Proposal to redevelop Stonegate CHC's website. A contract is being finalized with the selected vendor and a redeveloped site is expected to be launched in May\June. • Effective January 1st, a lease amendment was made to exclude HVAC service from Stonegate CHC's lease agreement with VanDyk. The Centre has engaged the service provider in the former building. • The GLAD and COPD rehabilitation programs will be taking place virtually. The GLAD program has resumed programming, and the COPD program is being redesigned to take place virtually. • Ontario Health Teams (OHT) require full engagement from primary care providers. To meet this focus, an initiative is being created to form the West Toronto Primary Care Association. This group would be primarily composed of Physicians, and then broadened to other primary care providers. Similar associations are being created in other OHTs. Through this 	
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	<p>association, a representative would be appointed to the different working groups. The Ontario Medical Association fully supports this initiative.</p> <ul style="list-style-type: none"> The City of Toronto is calling on the different Cluster Tables to submit collaborative proposals to support community engagement on the Covid-19 vaccination. The South Etobicoke Cluster Table will be prepare a submission to support this work, aiming to remove barriers to access to the vaccine. The work would involve hiring Coordinators, Community Ambassadors, and costs related to transportation, translation, technology, that remove barriers for community members to be vaccinated. 	
5. ED Recruitment	An update was provided on the ED recruitment process. A total of 39 resumes have been received, and the Committee will now begin the review and scoring of submissions to select candidates for the first round of interviews. Louis discussed the new interview format based on feedback provided by the Board.	
6. Committee Reports	<ul style="list-style-type: none"> Governance The Governance Committee’s Terms of Reference was revised with the suggested changes discussed and approved at last month’s meeting. Final copy will be included in next month’s board meeting package for the Board’s reference. Strategic Directions Tonight’s board meeting package included the Strategic Directions Committee’s final Terms of Reference, as per feedback and changes discussed and approved at last month’s meeting. 	To include Governance’s final TOR document in next month’s meeting package.
7. Board Liaison Update	There was discussion on the potential need to develop an HR policy around Covid-19 vaccinations among staff. A webinar presentation was organized by the Alliance with a lawyer to discuss potential implications on vaccine hesitancy. Bev indicated that Stonegate CHC does not have a policy in place; however, there is a very positive vaccine uptake among its staff and there is no need to create a policy. The majority of staff have already received their 1 st dose and approximately five staff are now fully vaccinated. There is a clear expectation that Stonegate CHC’s staff are health promoters and will need to be competent in vaccine promotion.	

<p>8. Adjournment of regular meeting</p>	<p>Motion to adjourn regular board meeting. Moved By Deborah Creatura Seconded By Alessandro Manduca-Barone Carried</p> <p> _____ President</p> <p>April 19, 2021 _____ Date</p> <p> _____ Secretary or Designate</p> <p>April 19, 2021 _____ Date</p> <p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • Next Regular Meeting – April 19, 2021 at 7:00pm 	
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