

Minutes of the Board of Directors Meeting Held on October 19, 2020 Virtual Meeting		
PRESENT	Bev Leaver (Executive Director) Mary Wood (Chair) Carol Barbosa (Manager, Health Promotion) Deborah Creatura Erin Fordyce Rami Garg Alessandro Manduca-Barone Colin Mang Anita Marziliano Louis Pike Kateryna Shpir Lystra Singh Reham Teama Karen Trzaska Alicia Tyson	
REGRETS		
ABSENT		
GUESTS		
RECORDER	Michelle Benitez	
ITEM	DESCRIPTION	FOLLOW UP
1. Welcome	Board members were welcomed. Meeting is taking place virtually amid the COVID-19 pandemic.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	Board approved the Consent Agenda consisting of the following items: <ul style="list-style-type: none"> - Approval of Agenda - Declaration of Conflict of Interest - Approve Minutes of Meeting of September 21, 2020 (exclusive of Business Arising) - Accept the following items: <ul style="list-style-type: none"> • AGM minutes of September 26, 2020 • Compliance confirmed with the Board Calendar of Compliance. 	

	<p>Motion to Approve Consent Agenda. Moved By Deborah Creatura Seconded By Alessandro Manduca-Barone Carried</p>	
<p>3. Executive Director's Report</p>	<p>Board meeting package includes the Executive Director's Report.</p> <p>Bev highlighted a few updates:</p> <ul style="list-style-type: none"> • Virtual programming at the Centre has been expanded offering cross programming with other organizations. For example, Stonegate CHC's Food Skills program is being offered to youth from the Jean Augustine Centre, and the Dorothy Lea Hospice has been offering the Centre's clients grief support programming and resources. • As instructed by the Ministry, Stonegate CHC continues to conduct Covid-19 testing in congregate settings and provide infection control support. CHCs' role needs to be clarified moving forward. Hospitals have been given funding for Covid-19 Assessment Centres, no additional funding has been offered to CHCs. • Some staff at the Centre will be taking a contact testing course from the Public Health Agency of Canada. This will assist in providing contact testing support with any staff and clients testing positive at the Centre. • The West Toronto OHT submitted the full application to the Ministry of Health in mid-September, and interviews have already taken place. It is expected the team will hear back this week if accepted as an OHT. <p>Bev indicated that the West Toronto OHT is composed of 15 organizations and there has been consensus among all members on decisions made so far. As part of the Ministry's requirements to become an OHT and receive foundational funding, a Collaborative Decision Making Agreement must be affirmed. A Board to Board Governor's meeting will be scheduled focusing on collaborative decision-making, and voting model moving forward. The agreement would outline guidelines for accountability and dispute resolution.</p> <p>Bev noted that Stonegate CHC's operational decisions and funding are completely separate from the Centre's involvement in the West Toronto OHT.</p>	

	<ul style="list-style-type: none"> Stonegate CHC will be submitting an application to the Toronto Community Foundation to request food security funding. The application calls for collaborative projects. The Centre will be partnering with the food bank at Christ Church St. James and Food Share, and the funding would be used to issue food vouches and food boxes to food insecure families in the community. <p>Bev noted that the Centre still has \$27,000 in reserves raised last year for emergency food insecurity. At next month’s meeting, Bev may need to seek the Board’s approval to use these funds for this year’s holiday drive.</p> <p>Julia Graham is organizing this year’s holiday drive campaign at the Centre. Board discussed the opportunity to reach out to local school councils and parents to support the campaign. Bev will arrange meeting with Julia, Deborah, Rami, and Karen to discuss details.</p> <ul style="list-style-type: none"> Q2 MSAA Dashboard report was included with the board meeting package. Document provides a quick snapshot on Stonegate CHC’s performance and trending. It was noted that Stonegate CHC is consistently outperforming CHCs in the TCLHIN. Board received the following financial statements for review and information: <ul style="list-style-type: none"> LHIN Quarterly Report Consolidated Income Statement <p>Kateryna reviewed the information with the Board. There is a surplus which is due to some funding being received in the first two quarters, and certain expenses budgeted for have not been expensed yet. This surplus is expected to be corrected by fiscal year-end.</p>	<p>Bev to arrange meeting on holiday drive campaign.</p>
<p>4. Board Liaison Update</p>	<p>As the new Board Liaison for Stonegate CHC, Erin attended the orientation webinar and reported back on updates. The Alliance is preparing for the upcoming AGM on November 10th. In tonight’s meeting package, the Board received the Alliance’s proposed AGM resolutions and refreshed Health Equity Charter for review. The Alliance will be looking for its member agencies to support and approve these resolutions at the AGM.</p> <p>Bev gave a high-level description of each resolution. Approving these resolutions implies that the Alliance’s member agencies will support and advocate on these initiatives, and commit to receiving</p>	

	<p>training and/or engage in applying any tools the Alliance will develop. Board agreed to support all resolutions.</p> <p>Motion that the Board approves all nine resolutions put forth by the Alliance for Healthier Communities. Moved By Louis Pike Seconded By Deborah Creatura Carried</p> <p>Erin agreed to attend the Alliance’s AGM and vote on the proposed resolutions on behalf of the Stonegate CHC Board.</p> <p>Motion that the Board nominates Erin Fordyce to be Stonegate CHC’s voting designate at the Alliance’s AGM. Moved By Louis Pike Seconded By Deborah Creatura Carried</p>	
<p>5. Committee Reports</p>	<ul style="list-style-type: none"> • Anti-Black Racism Committee <p>As discussed at last month’s meeting, Deborah, Karen, Lystra and Bev agreed to work on an anti-Black racism statement to post on Stonegate CHC’s website. Draft statement was presented to the Board for review and approval. No further changes were made.</p> <p>Motion to approve anti-Black racism statement and post on Stonegate CHC’s website. Moved By Louis Pike Seconded By Alicia Tyson Carried</p> <p>It was noted that the statement is a working document that may need to be updated as further learnings or concerns are raised. The statement will be posted on Stonegate CHC’s website and social media accounts, and shared with staff.</p> <p>Additionally, Bev noted that the Centre is taking part in two surveys that have been developed for agencies to identify practices being undertaken to address racism. Anti-Black racism training is also being organized for staff, and board to board training has been scheduled for February 18th from 7-9pm.</p> <p>As next steps, action plans on commitments can be developed for staff and the board. Results from the surveys the Centre is engaged in may address any gaps to develop the action plans, and assist in developing policies and/or specific programming at the Centre. Bev</p>	<p>At November’s meeting, discuss action plans on commitments.</p>

suggested bringing back for discussion at November's meeting, once feedback is received to begin drafting an action plan.

- **Executive**

Board provided feedback on September 26th's AGM. It was acknowledged that holding the meeting virtually posed challenges with reaching quorum due to lack of attendees. If the meeting needs to be held virtually again, it was suggested changing the time and securing proxy votes in advance to ensure quorum.

- **Governance**

Motion took place to appoint this year's Executive Officers.

Motion that the following slate of Executive Officers be approved:

- **Mary Wood as President**
- **Deborah Creatura as Vice-President**
- **Karen Trzaska as Secretary**
- **Kateryna Shpir as Treasurer**

Moved by Louis Pike

Seconded by Alessandro Manduca-Barone

Carried

Board discussed this year's membership into board committees. Returning and new board members confirmed the board committee they will be joining, as follows:

Strategic Committee



– Alicia, Lou, Deborah, Mary, Lystra, Rami, Anita

Governance Committee

– Al, Colin, Karen, Kateryna, Reham, Erin

Al mentioned that it is his last year on the board, and for succession planning purposes, a new Chair should be selected for the Governance Committee. The new Chair will be confirmed at the Committee's next meeting.

Al and Lou discussed feedback received from the board orientation held with new members. Updates will be made to the presentation to include more details related to the board's role and responsibilities, and provide examples on the type of items/project the board is involved in. New members are also encouraged to touch base with their board mentors and reach out to them if they have any questions.

	<ul style="list-style-type: none"> • Strategic Directions <p>There are no further updates on the good news stories previously discussed. Deborah will continue to reach out to reporter contacts for media coverage opportunities.</p> <p>At the Committee’s next meeting, the group will start to look at identifying what type of communication is needed to support the work of the Centre related to OHTs, the Alliance, COVID-19, and the community in general.</p>	
<p>6. Adjournment of regular meeting</p>	<p>Motion to adjourn regular board meeting. Moved By Deborah Creatura Seconded By Alicia Tyson Carried</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>President</p> </div> <div style="text-align: center;"> <p>November 16, 2020</p> <hr style="width: 100%;"/> <p>Date</p> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Secretary or Designate</p> </div> <div style="text-align: center;"> <p>November 16, 2020</p> <hr style="width: 100%;"/> <p>Date</p> </div> </div> <p style="margin-top: 20px;">Upcoming Meetings:</p> <ul style="list-style-type: none"> • Next Regular Meeting – November 16, 2020 at 7:00pm 	