

Minutes of the Board of Directors Meeting Held on September 27, 2021 Virtual Meeting		
PRESENT	Charis Romilly Turner (Executive Director) Mary Wood (Chair) Deborah Creatura Erin Fordyce Alessandro Manduca-Barone Colin Mang Anita Marziliano Louis Pike Kateryna Shpir Alicia Tyson	
REGRETS	Karen Trzaska	
ABSENT	Rami Garg	
GUESTS		
RECORDER	Michelle Benitez	
ITEM	DESCRIPTION	FOLLOW UP
1. Welcome	Board members welcomed. Meeting is taking place virtually amid the COVID-19 pandemic.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	<p>Board approved the Consent Agenda consisting of the following items:</p> <ul style="list-style-type: none"> - Approval of Agenda - Declaration of Conflict of Interest - Approve the following Minutes of Meetings (exclusive of Business Arising): <ul style="list-style-type: none"> • Regular board meeting of August 16, 2021 - Accept the following items: <ul style="list-style-type: none"> • Board Calendar of Compliance. <p>Motion to Approve Consent Agenda. Moved By Deborah Creatura Seconded By Kateryna Shpir Carried</p>	

	<p>Charis will update the Board Calendar of Compliance to include the following items:</p> <ul style="list-style-type: none"> - September: Auditor Services proposals review - November: AGM on Nov 6th - February: 2022 Board Goals review (aim to have Board Goals ready for April 1st to align with the Centre’s fiscal period) <p>Charis will draft the new Board Calendar and bring to the Board for input in January 2022.</p>	<p>Charis to update current Board Calendar, and draft next year’s calendar to present at January’s meeting.</p>
<p>3. AGM</p>	<p>Board discussed planning for the upcoming AGM to be held on November 6th. Due to current pandemic restrictions, there was agreement to hold the meeting virtually from 10-11am. In addition to membership, invitations will be sent out to all partner organizations, donors and major funders, and past board members. Recently retired staff, Bev Leaver (former ED) and Tracy Lappa-Walker (Physician) will also be invited for a special recognition on their years of service at the Centre.</p> <p>Mary will be drafting the Board’s report to include with the AGM package. Board committees can also insert any specific details they wish to include as part of the report.</p> <p>Charis confirmed quorum for the AGM is 20 members. Due to the pandemic focus this past year, the Centre’s membership documentation was put on pause and several memberships that were due for renewal have already expired. The Centre’s by-laws indicate that individuals can sign up/renew membership up to one week prior to the AGM. A link to the membership application was included with tonight’s meeting package for all board members to renew their membership.</p>	<p>Board to renew their membership.</p>
<p>4. Executive Director’s Report</p>	<p>Board meeting package includes the Executive Director’s Report.</p> <p>Charis highlighted a few updates:</p> <ul style="list-style-type: none"> • Access Alliance held a meeting with GTA CHCs to inform there would be cuts to translation services funding by 33% by the end of September. Ontario Health has funded this service with Access Alliance being the provider and administrator of the funds. These cuts come at a time where the demand is the highest given the pandemic. It was forecasted that Stonegate CHC would have incurred \$7,000 in extra expenses for this fiscal with these cuts. Feedback was brought back to Ontario Health and they have retracted from their decision to cut funding. 	

	<p>Instead these expenses will be monitored and CHCs have been given a special code for translation services related to the pandemic to track these expenses. It is expected this may be a recurring issue for future funding and advocacy will be needed in the CHC sector.</p> <ul style="list-style-type: none"> • An update was provided on the Centre’s efforts to support individuals and families in the community with food insecurity during this pandemic. Over the past 18 months, a total of \$151,439 was fundraised with grants and donations to provide food vouchers and good food boxes to individuals in need. • There are two new hires at the Centre. An internal candidate was hired for a 1 year Clinical Manager contract. A part-time Counsellor was also hired and will be starting this month. • Three proposals were received for Auditor Services. A meeting is taking place on September 30th to review proposals and select the auditing firm to be appointed the auditor for the 2021-2022 fiscal year. • In tonight’s meeting package, the Board received a presentation prepared by Charis which provides benchmarking data on Stonegate CHC’s performance to other CHCs in the sector. Data was compiled by the Alliance and is shared with Ontario Health for performance and target purposes. <p>Charis provided details on Stonegate CHC’s performance on key target indicators, such as asthma/COPD, chiropractic, counselling, primary health care, healthy child, nutrition, and personal health and wellness services. Despite the challenges presented during the pandemic, Stonegate CHC has been a top performer in service delivery, providing cost effective services and value for dollar in comparison to other CHCs in the Toronto area. However, it was flagged that Stonegate CHC has the lowest percentage of funding allocated to management and operational support staff, and administrative and infrastructure support is key to continue to sustain performance levels. Charis discussed planning in place to solidify the Centre’s infrastructure.</p>	
<p>5. Committee Reports</p>	<ul style="list-style-type: none"> • Governance Kateryna provided an update on the board recruitment for the coming year. A total of 20 applications were received, and 8 candidates have been selected for interviews which are scheduled to start tomorrow. The interview panel will take into account the 	

skills matrix document created as part of the evaluation process. At next month's board meeting, the Committee will present the slate of candidates to be recommended for approval at the AGM.

Louis will work with Kateryna to incorporate the latest strategic plan into the board orientation. A document highlighting board members' obligations will also be included in the orientation.

Mary informed that Lystra Singh and Reham Teama have regrettably tendered their resignation from the Board due to personal commitments.

Motion that the Board accepts the resignation of Lystra Singh and Reham Teama from the Board.

Moved By Deborah Creatura

Seconded By Kateryna Shpir

Carried



• **Strategic Directions**

As discussed last month, a decision was made to delay the creation of a new strategic plan which would have been due in 2022, and a refresh to the current plan would be done instead. Alicia, Louis and Charis have been working over the Summer on revising the current strategic plan. The refreshed plan has maintained alignment with the original four strategic priorities identified, and has set targets that are realistic and achievable. A draft was taken to staff for their input, and a final copy was presented and approved by the Strategic Directions Committee.

Board received a copy of the final refreshed strategic plan in tonight's meeting package for review and approval. Charis highlighted some of the changes, which includes the following:

- Year 2 Refreshed Goals replaces the Original Year 2 Deliverables/Results outlined under each objective in the plan.
- Objective 1.2 was revised to say "Expand programs and services that are grounded in health literacy, self management, and health equity".
- Under objective 4.1, Charis will update the Year 2 Refresh Goals to confirm that the West Toronto OHT was granted in November 2020.

Charis noted that she recently learned of the West Toronto team's application being successful in becoming an OHT. Work is underway to create the governance structure and decision-making

	<p>process. Charis will forward the Board the full list of organizations involved in the West Toronto OHT; which is comprised of steering committee partners and collaborative members.</p> <p>Board made no further changes the refreshed plan and made a motion to approve.</p> <p>Motion to approve Stonegate CHC’s refreshed Strategic Plan for the coming year. Moved By Mary Wood Seconded By Alessandro Manduca-Barone Carried</p>	<p>Charis to circulate full list of West Toronto OHT partners.</p>
<p>6. Board Liaison Update</p>	<p>There is an upcoming meeting taking place for Board Liaisons and Board Chairs. Erin and Deborah will be attending the meeting.</p>	
<p>7. Other Business</p>	<p>Charis provided an update on two clients that have been discharged from Stonegate CHC due to violent and escalating concerns with behavioural issues. One of the individuals has been posting notices in the community against Stonegate CHC and on social media. The community has been supportive of the Centre and has taken down the posters.</p> <p>Charis informed she will miss December’s board meeting and could ask Carol Barbosa to attend on her behalf. Board was in agreement.</p>	
<p>8. Adjournment of regular meeting</p>	<p>Motion to adjourn regular board meeting. Moved By Deborah Creatura Seconded By Louis Pike Carried</p> <p> _____ President</p> <p>October 18, 2021 _____ Date</p> <p> _____ Secretary or Designate</p> <p>October 18, 2021 _____ Date</p> <p>Upcoming Meetings: • Next regular Board Meeting – October 18, 2021</p>	