

Minutes of the Board of Directors Meeting Held on April 11, 2022 Virtual Meeting		
<b>PRESENT</b>	Charis Romilly Turner (Executive Director) Deborah Creatura (Chair) Melaine Chiu Erin Fordyce Rami Garg Judy Geary Emily Griffith Eric Josipovic Colin Mang Louis Pike Allison Trenholm Karen Trzaska	
<b>REGRETS</b>	Kateryna Shpir	
<b>ABSENT</b>	Anita Marziliano	
<b>GUESTS</b>	Carol Barbosa (Health Promotion Manager) Larissa Samborsky (Family Programs) Barbara Targosinska (Family Programs) Anna Wasiak (Family Programs)	
<b>RECORDER</b>	Michelle Benitez	
<b>ITEM</b>	<b>DESCRIPTION</b>	<b>FOLLOW UP</b>
1. Welcome	Board members and guests welcomed.  Meeting is taking place virtually amid the COVID-19 pandemic.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	Board approved the Consent Agenda consisting of the following items: <ul style="list-style-type: none"> <li>- Approval of Agenda</li> <li>- Declaration of Conflict of Interest</li> <li>- Approve the following items: <ul style="list-style-type: none"> <li>• Budget Approval deferred to May 2022.</li> <li>• Schedule F for Ontario Health (compliance with targets) deferred to May 2022.</li> <li>• Regular board meeting minutes of March 21, 2022 (exclusive of Business Arising).</li> </ul> </li> </ul>	

	<p><b>Motion to Approve Consent Agenda.</b>  <b>Moved By Rami Garg</b>  <b>Seconded By Melaine Chiu</b>  <b>Carried</b></p> <p>Charis noted that financials and compliance data for this fiscal were submitted last Thursday. Given that today’s board meeting was scheduled earlier in the month, it did not provide enough time to include in meeting package for review and approval. Items will be deferred to next month’s board meeting.</p>	
<p>3. Program Report: Family Programs</p>	<p>Stonegate CHC’s Family Programs Team was invited to provide an overview on services and programs offered at the Centre. Report was included with tonight’s meeting package.</p> <p>The Team is composed of an Early Years Nurse, an Early Years Childhood Educator, and a Family Resource Support Worker. Programs and services focus on mental health and well-being of children and families from pregnancy to early childhood. Programs aim to be culturally diverse and inclusive, accessible to all via hybrid programming (in-person and virtual), and delivered at different times of the day. The Team also works closely with the Centre’s interdisciplinary team, and specifically with the clinical team in providing well child assessments. Several partnerships and collaborations have been established broadening service delivery, such as working with other CHCs, Toronto Public Health, and the Etobicoke Brighter Futures Coalition, among others.</p> <p>Some of the challenges faced include the lack of core funding to implement children and youth programs, and not enough program space and storage. The pandemic also created challenges in quickly needing to pivot to virtual sessions, and moving forward, figuring out how to manage post pandemic facilitation of programs.</p> <p>The Team requested the Board’s support in creating connections for partnership opportunities, and supporting outreach efforts to promote the program. Grant opportunities are key to also continue expanding and sustaining the programs and services offered.</p>	
<p>4. Executive Director’s Report</p>	<p>Board meeting package includes the Executive Director’s Report. Charis highlighted a few updates:</p> <ul style="list-style-type: none"> <li>• Since late March, the Centre has rolled out the Rapid Antigen Test Distribution program launched by the Ministry of Health. This program aims to distribute test kits to priority populations that may otherwise not have easy access. LAMP and Four</li> </ul>	

	<p>Villages CHC has also partnered with Stonegate CHC in this initiative, and to date approx. 4,500 tests have been distributed.</p> <ul style="list-style-type: none"> <li>• In partnership with LAMP, in-person settlement services will be returning to Stonegate CHC once every two weeks starting at the end of April.</li> <li>• Charis presented a chart with benchmarking data for specific CHC indicators comparing the Centre’s performance to other CHCs, as discussed and requested at last month’s meeting. Stonegate CHC performance remains within the ball park on every indicator.</li> <li>• Charis provided a Q3 status report on Stonegate CHC’s Primary Care – Annual Active Clients and Waitlist Reporting. There are 2,714 registered/active clients, and 194 individuals currently remain on the waitlist. Charis discussed how the waitlist is being managed and mitigation strategies to reduce the waitlist. Extensive work was done to clean up the waitlist; however, the rate of intake was also impacted by the external COVID support initiatives that took place this year. The Centre will continue to implement the new intake process with updated eligibility criteria.</li> <li>• The Centre has been asked to participate in various vaccine initiatives through the West Toronto Ontario Health Team (OHT). Given current capacity issues and staff shortages due to COVID, the Centre may not be able to fully support external efforts.</li> </ul> <p>Ontario Health has also introduced the concept of Community Based Integrated Response and Recovery Teams (CIRRTs), and Stonegate CHC’s involvement is being requested as part of the West Toronto OHT. CHCs are being asked for support to fill service delivery gaps; however, resources and funding is unclear at this time. Charis will bring back an update to the Board once further details are confirmed.</p> <ul style="list-style-type: none"> <li>• Letters were sent to local MPs and MPPs on behalf of the Board to voice concerns on Ukrainians arriving with visitor, work, or student visas and unable to seek health care in Canada. Following this letter, news was received on April 6<sup>th</sup> that Ukrainian newcomers will now have access to OHIP.</li> </ul>	
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<p>5. Committee Reports</p>	<ul style="list-style-type: none"> <li><b>Governance</b> Board members are asked to complete the Executive Director’s evaluation process; an email was sent out with a survey link.  Committee has agreed to not undergo a formal recruitment process to fill the one vacancy on the Board for the upcoming year. Instead, the Committee has a great pool of candidates from the last recruitment process, and will confirm the selected candidate for approval at the AGM.  Stonegate CHC’s by-laws are being reviewed, and revisions will be made to the Board of Directors section to include a range in the number of Directors to sit on the Board. The amended by-laws would be brought to membership for approval at the upcoming AGM.</li> <li><b>Strategic Directions</b> Committee presented proposal to create a Balanced Scorecard (BSC) for Stonegate CHC. Proposed draft BSC would align with the Centre’s strategic priorities and would be in effect for two years with specific targets. All data for these measures can be pulled from different data sources already available. Board agreed on categories outlined and approved the implementation.  <b>Motion that the Strategic Directions Committee rollout the proposed Balanced Scorecard.</b> <b>Moved By Colin Mang</b> <b>Seconded By Deborah Creatura</b> <b>Carried</b></li> </ul>	

	<p>Committee will be undergoing an asset mapping exercise to help identify the needs of the community and organizations available to provide such services. Specifically, the top 5 service needs reported on the client satisfaction survey will be further investigated. Results from the asset map will help in the upcoming strategic planning process.</p>	
6. Board Liaison Update	<p>Erin will be attending the Alliance’s upcoming webinar and will report back. There is a call for nominations to be part of the Canadian Centre for Accreditation’s Board of Directors.</p> <p>Charis and Deborah recently attended the G2G Anti-Black Racism training. Lessons learned will be brought back to the Board. There was agreement that it is important for the Centre to align to this critical work.</p>	
7. Education Committee Update	<p>Board members would have received a Needs Assessment survey via email; members are being asked to complete by this Thursday, April 14<sup>th</sup>.</p> <p>Judy attended a webinar organized by the Institute of Corporate Directors on “Not for Profit Board and ED Dynamics”. Summary was included in tonight’s meeting package.</p> <p>The Alliance’s Primary Health Care Conference is scheduled to take place in-person on June 8-9<sup>th</sup>, 2022. There will be specific topics of interest for board members. Charis confirmed funding is available for some board members to attend. Anyone interested in attending can inform Deborah by the end of next week.</p> <p>Board discussed the need to hold more generative strategic discussions. Charis suggested holding a board retreat in the future as an option to focus on generative discussions and specific topics. In planning next year’s Board Calendar, Charis suggested revising and reviewing the calendar with the Board to include more time for generative discussions.</p>	<p>Board to complete Needs Assessment.</p> <p>Next year’s Board Calendar to include generative discussion topics.</p>
8. Other Business	<p>Board discussed the possibility of holding in-person meetings in the future. Given the current spike in COVID numbers in the province, many CHCs are discouraging in-person meetings. Board will hold off and assess at next month’s meeting.</p> <p>A new Board Google Drive was created for all members to access documents. Login details were sent via email. Board Portal is still active but may not be as accessible.</p>	

9. Adjournment  
of regular  
meeting

**Motion to adjourn regular board meeting.**  
**Moved By Louis Pike**  
**Seconded By Judy Geary**  
**Carried**

*Louis Pike*

May 16, 2022

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President

\_\_\_\_\_  
Date

*C. Remilly Turner*

May 16, 2022

\_\_\_\_\_  
Secretary or Designate

\_\_\_\_\_  
Date

Upcoming Meetings:

- Next regular Board Meeting – May 16, 2022