



Minutes of the Board of Directors Meeting Held on June 20, 2022 Hybrid Meeting		
PRESENT	Charis Romilly Turner (Executive Director) Colin Mang (Chair) Erin Fordyce Judy Geary Eric Josipovic Louis Pike Kateryna Shpir Allison Trenholm Karen Trzaska	
REGRETS	Melaine Chiu Deborah Creatura Emily Griffith	
ABSENT		
GUESTS		
RECORDER	Michelle Benitez	
ITEM	DESCRIPTION	FOLLOW UP
1. Welcome	Board members welcomed. Meeting is taking place as a hybrid (in person and via Zoom). The model is being piloted for future board meetings. Colin informed that Rami Garg has regrettably resigned from the Board. She was thanked for her contributions while on the Board.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	Board approved the Consent Agenda consisting of the following items: <ul style="list-style-type: none"> - Approval of Agenda - Declaration of Conflict of Interest - Approve the following Minutes of Meetings (exclusive of Business Arising): <ul style="list-style-type: none"> • Regular board meeting of May 16, 2022 <p>Motion to Approve Consent Agenda. Moved By Judy Geary Seconded By Erin Fordyce Carried</p>	

<p>3. Executive Director's Report</p>	<p>Board meeting package includes the Executive Director's Report.</p> <p>Charis highlighted a few updates:</p> <ul style="list-style-type: none"> • Three new staff have been hired at the Centre for various roles. • Stonegate CHC was awarded two more years of Market Greens funding. This funding amounts to 15 weeks of free fruits and veggies for 40 clients a year. • A new Stonegate CHC website has been launched. This was a project that was started pre-pandemic. The new website has a refreshed look and offers new features to be able to update in-house. The existing content on the website will be updated over the coming weeks. • Board received the Q4 OHRS Statistical Report with tonight's meeting package. There are significant variations due to the pandemic; however, the Centre exceeded overall projected levels. Charis did note that some targets are much too high for funding received, and will plan to align the targets in the next CAPS refresh opportunity to other CHCs. Updating the service targets will ensure the Centre is not over projecting service levels above funding and capacity. • Stonegate CHC's Integrated Balanced Scorecard was included in tonight's meeting package for the Board's review. There were no further questions. • As part of Ontario Health's MSAA annual requirement, the Board made a motion agreeing to the year end Schedule F Declaration of Compliance. Declaration needs to be signed by the Board Chair. <p>Motion to approve the Year End Ontario Health Schedule F Compliance Report. Moved By Allison Trenholm Seconded By Eric Josipovic Carried</p> <ul style="list-style-type: none"> • Charis gave an update on governance models being explored by the West Toronto Ontario Health Team (OHT). Currently, there are 52 OHT models across Ontario and there is a need to standardize. A recent presentation from a law firm discussed three potential OHT legal framework options, being contract, joint venture, or a corporation model. Board discussed the pros and cons of either model, and emphasized the need for more details before making a decision. Ultimately, the organizations comprising the West Toronto OHT will need to decide on a 	
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	<p>long-term governance model, but it is important to understand the implications for the individual organizations in terms of community governance and equitable representation. Currently, the West Toronto OHT has a collaborative decision making agreement. Board noted a preference for a joint venture model.</p> <ul style="list-style-type: none"> Charis discussed the impact of the recent confirmation from the Toronto Police on racial profiling. This is a long-standing issue that has been raised by the black community. 	
<p>4. Committee Reports</p>	<ul style="list-style-type: none"> Finance Committee Committee and management team met with the Auditors to review Stonegate CHC’s 2021-2022 audited financial statements. Overall, the team was very pleased with Hilborn LLP’s collaborative and thorough auditing process, how the information was presented, and their final recommendations. Based on recommendations, a decision was made to change the accounting policy on contributions from restricted fund method to deferral method on a retrospective basis. This change will provide more transparency and better financial planning in the future. Board received audited financial statements for review and approval. Motion to accept the Auditor’s Report and financial statements, and recommend approval at the Annual General Meeting. Moved By Kateryna Shpir Seconded By Eric Josipovic Carried Audited financial statements will be recommended for approval to members at the upcoming AGM. Governance Committee Tonight’s agenda included a motion to accept the updated By-Laws and recommend approval at the upcoming AGM. This item is being deferred to August’s meeting as the By-Laws will need to be taken to legal counsel for a final review. With Rami’s recent resignation from the Board, the Committee will be reaching out to an additional candidate from last year’s recruitment pool to fill the vacancy on the board. 	<p>To review updated By-Laws at August’s board meeting.</p>

	<ul style="list-style-type: none"> Education Committee A report back from board members that attended the Alliance’s Primary Care Conference will be deferred to August’s meeting. Charis provided a brief update on important topics and key messages presented at the conference, such as the importance of translation, patient consent and understanding, among other topics. Committee is finalizing plan to hold board education topics every second board meeting. Topics will include accreditation, good governance procedures, financial statements, etc. Final plan will be brought to the Board for review and will roll out in the Fall. Strategic Directions Tonight’s meeting package included materials on the strategic planning process, a presentation from the Alliance on an environmental scan of the health system, and extracts from a KPMG presentation on Disruptors in Health Care. The current refreshed strategic plan will expire this Fall. However, the Committee would like to wait before rolling out a new plan given the expected changes to take place in the government. Lou gave an overview on the strategic planning process and the different activities that need to take place. As part of the Centre’s environmental scan, the Board will need to create a Stakeholders Diagram, identifying both internal and external stakeholders. Draft diagram was presented for the Board’s input. It was suggested that certain entities, such as the City of Toronto and Elected Officials be further broken down. This stakeholders analysis will be used to identify key interview subjects. The Committee has prepared a list of interview questions and requested the Board’s feedback in identifying the key stakeholders that should be interviewed. Colin gave an update on the Asset Mapping process, which is planned to be finalized over the Summer. Based on the client survey feedback, the five focus areas identified are mental health services, food access services, senior services, social services, and health access. Charis noted that CHCs have no common basket of services other than health services. Stonegate CHC currently provides services and programs based on identified community needs; however, due to budget constraints services need to be prioritized if other local organizations can offer similar services. 	<p>To provide report back on the Alliance conference at August’s board meeting.</p> <p>Board to email Lou list of key stakeholders that should be interviewed.</p>
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<p>5. Other Business</p>	<p>Board will consider holding a board retreat prior to finalizing the new strategic plan in June 2023. The planning for the retreat will need to involve all board committees.</p> <p>The Board Portal will be discontinued with the launch of the new Stonegate CHC website. In the interim, board documents will be stored in the Board Google Drive, and the full meeting package will be circulated to members prior to meetings.</p> <p>Charis discussed planning for the Centre’s upcoming AGM and 30th anniversary celebration. A park party is being planned following the AGM at Bell Manor Park, which will include a community BBQ and activities.</p> <p>Board discussed availability to continue holding regular board meetings at the same time, or whether there is preference to change the meeting time. A Doodle poll will be sent out to the Board to confirm preference.</p>	<p>Board to fill out Doodle poll with meeting time preference.</p>
<p>6. Motion to Adjourn</p>	<p>Motion to adjourn regular board meeting. Moved By Allison Trenholm Seconded By Erin Fordyce Carried</p> <p> _____ President</p> <p>August 15, 2022 _____ Date</p> <p> _____ Secretary or Designate</p> <p>August 15, 2022 _____ Date</p> <p>Upcoming Meetings: • Next regular Board Meeting – August 15, 2022</p>	