



Minutes of the Board of Directors Meeting Held on November 21, 2022 At Stonegate Community Health Centre, Meeting Room		
PRESENT	Charis Romilly Turner (Executive Director) Deborah Creatura (Chair) Melaine Chiu Evan Delaney Erin Fordyce Judy Geary Emily Griffith Eric Josipovic Colin Mang Lillian Manea Louis Pike Allison Trenholm (Virtual) Karen Trzaska	
REGRETS	Elena Mikhaylova	
ABSENT		
GUESTS		
RECORDER	Michelle Benitez	
ITEM	DESCRIPTION	FOLLOW UP
1. Welcome	Board members welcomed.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	<p>Board approved the Consent Agenda consisting of the following items:</p> <ul style="list-style-type: none"> - Approval of Agenda - Declaration of Conflict of Interest - Approve the following Minutes of Meetings (exclusive of Business Arising): <ul style="list-style-type: none"> - Regular board meeting of October 17, 2022 <p>Motion to Approve Consent Agenda. Moved By Colin Mang Seconded By Melaine Chiu Carried</p>	

<p>3. Primary Health Care Report</p>	<p>Charis gave a presentation on Stonegate CHC’s primary health care services. Overall, Toronto CHCs provide care to the most socially vulnerable and medically complex. Along from seeing clients from the general community, Stonegate CHC also sees non-insured/non-status and refugees. Clients served at the Centre are 63% more complex than the average Ontarian and require more health resources. In addition, 40% of clients served are low income.</p> <p>Based on data compiled by Ontario Health in the summer of 2022, the Stonegate-Queensway area had only 81% of the primary health care capacity needed in the community. This number is expected to worsen as years progress due to many physicians retiring and/or leaving the province. Stonegate CHC’s Clinical Team serves 10% of the Stonegate-Queensway area. There is a great gap for primary health care services in the community, and this unmet need also results in increased visits to hospital emergency.</p>	
<p>4. Executive Director Report</p>	<p>Board meeting package includes the Executive Director’s Report. Charis highlighted a few updates:</p> <ul style="list-style-type: none"> • There have been several directives in the past weeks from Ontario Health to CHCs and other organizations in the health care sector. Directives include staying open and continuing to provide comprehensive primary care with 24-7 care/on-call services, responding to surge pressures, and developing and running Influenza-like Illnesses (ILI) Clinics. Further clarity is being requested from Ontario Health. • Board received Stonegate CHC’s Q2 financial statements for review. The overall operating Ontario Health budget has a \$30,000 surplus; however, all funding is expected to be used by fiscal year end. As done annually, the Centre will be requesting that the MD funding surplus be reallocated for other salaries within the Clinical Team. • Tonight’s meeting package included the Q2 Ontario Health Care Reporting Standard (OHRS) and Supplemental MSAA Primary Health Care Report. Charis reviewed performance and targets indicators. Reports will be submitted to Ontario Health. • Stonegate CHC is preparing the Community Accountability Planning Submission (CAPS), as part of the MSAA three year accountability agreement due for renewal. The CAPS document is an opportunity for the Centre to renegotiate the budget and targets for the next three years. The Alliance has advised there is an opportunity to request an increased percentage to base 	

	<p>funding in CAPS; however, the Centre would need to provide details for the increased funding. Charis discussed several projected cost increases, in addition to the property tax and rental costs already flagged.</p> <p>CAPS document is due for submission on Dec 2nd. Board approved that Charis proceed with funding request if a maximum of 5% increase base funding is requested. Any amounts higher than 5% would require the Board’s approval.</p> <p>Motion to approve that Stonegate CHC request an increase of up to 5% base funding in CAPS submission. Moved by Louis Pike Seconded by Judy Geary Carried</p> <ul style="list-style-type: none"> • Board received the updated Risk Register document. Charis flagged there are two new identified risks added to the register categorized as medium risk. • Stonegate CHC’s Communication Plan for 2023-2024 was included in tonight’s meeting package for reference. 	
<p>5. Committee Reports</p>	<ul style="list-style-type: none"> • Governance Committee Deborah informed Kateryna Shpir has stepped down as board member and chair of the Governance Committee. Eric has accepted to chair the Governance Committee, and he has been meeting with Charis to review work plan. <p>Stonegate CHC’s next accreditation review is scheduled for June 2024. Tonight’s meeting package included the Accreditation Status Report for the Board’s review and information.</p> <ul style="list-style-type: none"> • Strategic Directions Committee is planning to have a draft Strategic Plan ready by June 2023. Two workshops are being organized in January to help set the Centre’s goals and objectives for the next three years. Tonight’s meeting package included the Strategic Priorities Status Report for the Board’s review and information. <p>Charis provided a preamble for January’s board retreat. The health sector, and in particular CHCs, are facing many challenges and competing priorities, and it is anticipated there will be increased demands to further optimize existing resources.</p>	

	<p>There is a need to consider finding the right balance and setting priorities in specific areas, such as:</p> <ul style="list-style-type: none"> - Service demand vs. staff well-being - Client experience vs. health of the population - Health equity vs. health of the population - Reality vs. efficiency <p>Broader guidelines are needed to help make decisions on how to prioritize and allocate resources. Charis acknowledged the Centre, and overall sector, may be enabling a model that is not sustainable. Board agreed on the need to have a generative discussion to develop a decision-making framework. For the upcoming retreat, the Board will review the Centre’s values, mission, and guiding principles, and come prepared to discuss the following generative discussions:</p> <ol style="list-style-type: none"> 1. What is Stonegate CHC’s flexibility limit? 2. What strategies should Stonegate CHC consider for stabilization based on its organizational values and its mission? 3. Under what circumstances should Stonegate CHC redirect its resources, when to say no, when to draw the line, and when to walk away? 4. As an agency, does the Centre advocate about the resource challenges or adopt strategies to survive the health care crisis storm? <p>Charis will be circulating to the Board a list of items to help guide the generative discussions at the retreat.</p> <p>• Board Liaison Update</p> <p>Deborah attended meeting focused on equity and data collection, and the importance of equity work in CHCs. Deborah highlighted the need to be clear when collecting data on how the data is being used.</p> <p>Erin participated in a health systems webinar, which provided updates on numerous topics at the federal, provincial, and Ontario Health levels. There is a one time funding being offered to CHCs for mental health services. Erin will circulate the slides and webinar link to the Board.</p> <p>The Alliance continues to offer governance training on equity; Erin had previously circulated the information. The Education Committee will review and determine if this training could be incorporated into this year’s board education plan.</p>	<p>Charis to send the Board additional resources for board retreat discussion.</p>
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	<ul style="list-style-type: none"> • Education Committee Update The board retreat is set to take place on January 16th from 4-9pm. Mimi reviewed the retreat schedule: <ul style="list-style-type: none"> - 4:00-5:00pm Shortened regular board meeting - 5:00-6:00pm Dinner - 6:00-8:00pm Keynote Speaker - Sarah Hobbs, CEO at the Alliance for Healthier Communities - 8:00-9:00pm Board generative discussion • Questions around Board/Responsibilities Every meeting agenda will include time for the Board to ask any questions. Alternatively, members can email Deborah directly to add items to the agenda for discussion. 	
6. Other Business	<p>There will be no board meeting scheduled in December.</p> <p>Charis will be taking vacation time from Dec 5th and returning on Dec 28th. Carol Barbosa will be Charis' delegate in her absence.</p>	
7. Motion to Adjourn	<p>Motion to adjourn regular board meeting. Moved By Judy Geary Seconded By Louis Pike Carried</p> <p> _____ President</p> <p>January 16, 2023 _____ Date</p> <p> _____ Secretary or Designate</p> <p>January 16, 2023 _____ Date</p> <p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • Board Retreat – January 16, 2023 	