

Minutes of the Board of Directors Meeting Held on January 16, 2023 At Stonegate Community Health Centre, Meeting Room		
PRESENT	Charis Romilly Turner (Executive Director) Deborah Creatura (Chair) Melaine Chiu Evan Delaney Erin Fordyce Judy Geary Emily Griffith Eric Josipovic Colin Mang Lillian Manea Elena Mikhaylova Louis Pike Allison Trenholm Karen Trzaska	
REGRETS		
ABSENT		
GUESTS	Kayleigh McDonald, Organizational Administrator	
RECORDER	Michelle Benitez	
ITEM	DESCRIPTION	FOLLOW UP
1. Welcome	Board members welcomed.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	<p>Board approved the Consent Agenda consisting of the following items:</p> <ul style="list-style-type: none"> - Approval of Agenda - Declaration of Conflict of Interest - Approve the following Minutes of Meetings (exclusive of Business Arising): <ul style="list-style-type: none"> - Regular board meeting of November 21, 2022 <p>Motion to Approve Consent Agenda. Moved By Louis Pike Seconded By Melaine Chiu Carried</p>	

<p>3. Executive Director Report</p>	<p>Board meeting package includes the Executive Director’s Report.</p> <p>Charis highlighted a few updates:</p> <ul style="list-style-type: none"> • Stonegate CHC has been awarded \$60,000 in mental health funding from the Alliance. • A new partnership begun this month with a physician specializing in geriatric care. Dr. Lam will be working with the clinical team and doing in-home geriatric consultations once a month. • On Nov. 30th, the Ministry of Health (MOH) issued document entitled “OHT the Path Forward”. Document outlines new directives and next steps for Ontario Health Teams (OHT). Further clarity is needed on OHT models described. Charis summarized document in tonight’s report to the Board; a copy of the document will be emailed to the Board for information. • Charis held meeting with Ontario Health to discuss the Centre’s CAPS submission and the target changes requested. Due to complexity with the Centre’s CAPS, another meeting is being scheduled with more senior individuals from Ontario Health. • Karen and Charis discussed revisions to the Board Obligations Occupational Health and Safety Policy for approval. <p>Motion to approve Board Obligations Occupational Health and Safety Policy. Moved by Emily Griffith Seconded by Judy Geary Carried</p> <ul style="list-style-type: none"> • Board received the Joint Occupational Health & Safety Compliance Report, reporting from April – December 2022. This report is produced twice a year; however, Charis will continue to include updates in the monthly Executive Director Report. Charis discussed incidents related to a client with aggressive behaviour against staff. Board reiterated their role in ensuring processes are in place for staff safety and expressed their support in this matter. • Tonight’s meeting package includes Stonegate CHC’s Alliance Pre-Budget Submission with a letter to send to government officials requesting increased funding. The Alliance is encouraging all member agencies to send letters as part of a collective advocacy effort. Stonegate CHC’s submission includes request for an 8% increase to base funding to cover additional 	<p>Charis to send the Board MOH’s full document.</p>
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	<p>operational costs. It was noted that it has been a decade since CHC’s have received any increases. Charis will send the Board the links to entire supporting documentation.</p> <p>Revisions will be made to the letter to highlight work completed, and capacity limit challenges without further increased funding. Board recommended submitting the Pre-Budget Submission via the online form instead of an oral deputation.</p> <p>Motion to approve proceeding with Stonegate CHC’s Pre-Budget Submission and Letter to Minister Jones and Minister Bethlenfalvy. Moved by Judy Geary Seconded by Colin Mang Carried</p>	<p>Charis to send links to the Board.</p>
<p>4. Committee Reports</p>	<ul style="list-style-type: none"> ● Governance Committee Annual review of the Committee’s Terms of Reference (TOR) took place. Document was updated and presented for the Board’s for review and approval. Board member made suggestion the TOR should mention the Centre’s strategic plan for board member recruitment efforts. Committee will take into consideration strategic goals when updating the board skills matrix and recruitment criteria documents. <p>Motion to approve Governance Committee’s Terms of Reference. Moved by Lillian Manea Seconded by Evan Delaney One opposed. Carried</p> <ul style="list-style-type: none"> ● Strategic Directions Workshops are being organized to help set the Centre’s goals and objectives for the next three years. One workshop took place this month. Another workshop in February will focus on setting goals and objectives, and looking at strengths, weaknesses, opportunities, and threats to adhere to those objectives. Charis and Lou are working on a visual model to describe the strategic plan. Committee is planning to have a draft Strategic Plan ready by June 2023. 	

	<ul style="list-style-type: none"> • Board Liaison Update The Alliance has put a call for any resolutions that agency members want to bring forward. Erin and Charis will be reviewing in case there is anything relevant from this Board. • Education Committee Update Tonight’s meeting includes a board retreat with a keynote speaker and board generative discussion. Another board education session on financials is planned to take place in March. 	
<p>5. Board Goals Review</p>	<p>Every year in January, the Board’s goals are refreshed identifying the specific goals the Board would like to accomplish by end of year. Board reviewed last year’s goals and Deborah presented potential goals for this year. Upon review, revisions were made as follows:</p> <ol style="list-style-type: none"> 1. Complete the strategic plan 2. Develop board succession planning 3. Engage in accreditation preparation 4. Increase diversity of board to reflect community served 5. Increase health equity to the board and the health equity knowledge the board has to further optimize strengths, skills, experience that board members bring in supporting Stonegate CHC. <p>Deborah will revise and circulate draft goals to the Board for further feedback. Final goals will be approved at February’s meeting.</p>	<p>Deborah to circulate draft goals for Board’s review. To approve at February’s meeting.</p>
<p>6. Other Business</p>	<p>Michelle Benitez will be stepping down from her role supporting the Board as minute-taker. She thanked the Centre for the opportunity and privilege to support the many Stonegate CHC Boards throughout her years of service. Charis welcomed Kayleigh McDonald as Stonegate CHC’s Organizational Administrator; she will be supporting the Board moving forward.</p>	
<p>7. Motion to Adjourn</p>	<p>Motion to adjourn regular board meeting. Moved By Louis Pike Seconded By Melaine Chiu Carried</p>	

Nicholas J. ...

February 27th, 2023

President

Date

C. Romilly Turner

February 27th, 2023

Secretary or Designate

Date

Upcoming Meetings:

- Regular Meeting – February 27, 2023

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