

Minutes of the Board of Directors Meeting Held on May 15 th , 2023 At Stonegate Community Health Centre, Meeting Room		
PRESENT	Deborah Creatura (Chair) Charis Romilly Turner (Executive Director) Erin Fordyce Emily Griffith Eric Josipovic	Colin Mang Louis Pike Judy Geary Melaine Chiu Elena Mikhaylova
REGRETS	Lillian Manea, Karen Trzaska, Allison Trenholm, Evan Delaney	
RECORDER	Kayleigh McDonald (from audio recording)	
ITEM	DESCRIPTION	FOLLOW UP
1. Welcome	Board members welcomed.	
Establishment of Quorum	Quorum Met.	
2. Consent Agenda	<p>Board approved the Consent Agenda consisting of the following items:</p> <ul style="list-style-type: none"> - Approval of Agenda - Declaration of Conflict of Interest - Approve the following Minutes of Meetings (exclusive of Business Arising): <ul style="list-style-type: none"> - Regular board meeting of April 24th, 2023 <p>Motion to Approve Consent Agenda. Moved By Louis Pike Seconded By Eric Josipovic Carried</p>	
2. Accreditation Workshop	<p>Dawne Barbieri an Accreditation Canada Surveyor gave a presentation to the board.</p> <p>The presentation included what surveyors will be looking for during the accreditation process and how can the board members prepare.</p> <p>Examples of what a surveyor will look for:</p> <ul style="list-style-type: none"> • Cohesive senior team and leadership relationships • Strong governance functioning • Evidence that you are doing what you say. • Ethical decision-making 	

	<ul style="list-style-type: none"> • Knowledge of quality and processes by front line staff • Attention to physical plant (cleanliness, safety) • Culture of staff engagement • Culture of transparency for all • Attention to safety. <p>How can the board prepare?</p> <ul style="list-style-type: none"> • Participate in a Mock Survey • Review any materials presented to you • Visit the organization’s website, be familiar with any content about Governance • Review the strategic plan • Be confident • Demonstrate your passion for the organization and the work it does • Accreditation is not a test—it is to ensure you are all doing what is best practice and good governance <p>Accreditation is valuable because it provides numerous benefits including patient trust, improves operational efficiency and an enhanced reputation.</p> <p>Advice:</p> <ul style="list-style-type: none"> • Create a balance scorecard • When a new member comes on to the board, the board chair will reach out make sure they feel comfortable and up to date. Currently, this is not documented. • New members are made aware of our conflict of interest declaration • All members do have a designated mentor. • Continue to have generative discussion topics brought to the board for bigger picture and advice on certain topics faced at the centre. 	
<p>3. Executive Director Report</p>	<ul style="list-style-type: none"> • Spring Audit underway • Stonegate has supported the launch of a campaign to support the St. James Food Pantry. <p><u>Executive Leaders for Healthier Communities Network Meeting Ontario Health Transition</u></p> <ul style="list-style-type: none"> • Ontario Health is again in transition with re-alignment of geographic boundaries and the transfer of Long Term Care and Community Support services. 	

- There is lots of confusion about the roles and responsibilities of MOH and OH.
- Strong recommendations from the Alliance Conference Speakers is not to wait for Ontario Health guidance on OHT's. At the conference for the first time, it was implied that moving to a new non-profit corporation for OHTs may not be mandatory by an OH rep as some OHTs have backed away from this after exploring the option.
- Still waiting on legal clarity and structure on how they want OHT's to look like and what is expected.

Ontario Health shared their 3 top priorities:

- Right care in the right place
- Faster access to care
- Hiring more health workers

Risk Register

Most risk indicators remained the same, seven risk indicators decreased, and there are no significant risks at this time.

- MD Surplus - \$90,000 Potential Financial Liability listed on the register is no longer a risk with new MSAA agreement.
- Failure to meet Cancer screening targets - at this time, this risk would appear to be negligible and is recommended for removal from the risk register.
- Adding into the risk register OH could rescind the 2% increase allocated in last MSAA. Financial liability is approximately \$111,587. Most CHC's are going ahead moving forward with this increase presented. Mitigation strategies to address the potential risk were included in the report.



In fall the Community Health Centres are planning a day at Queens Park to highlight the work of CHCs.

Motion to remove the two recommended risks (MD Surplus and Cancer Screening Rates) from the risk register.

**Moved By Colin Mang
Seconded By Judy Geary
Carried**

The financial budget was reviewed and included the 2% increase from the MSAA. At this time there is no clarity of when we will

	<p>receive concrete confirmation about the financials in the signed MSAA agreement.</p> <p>Motion to approve the budget including the 2% increase. Moved By Elena Mikhaylova Seconded By Erin Fordyce Carried</p>	
<p>4. Committee Reports</p>	<p><u>Governance Committee</u></p> <ul style="list-style-type: none"> • Everything is in process. • Education committee will be transferring back under governance umbrella. • Board matrix survey is completed and information has been extracted to an excel document but the analysis is still in process. • In terms of recruiting we are waiting to for people to confirm with Deborah if they are not able to continue on the board. • Also in process of drafting a policy around community access to addressing the board. Eric has done some research into some best practices for consideration in the policy. • The financial audit is in process and the financial committee is scheduled to review the audit with the auditors an hour before the next governance meeting. • ED Evaluation is in process and will be discussed in-camera at the end of this meeting. • There is also work being done on completing the board evaluation. <p><u>Strategic Directions Committee</u></p> <ul style="list-style-type: none"> • Over the past 6 months the strategic committee developed the new strategic plan. This plan will be sent out before the next meeting for approval at the June board meeting. • Process of creating the plan was completed over 6 months. • Gathered feedback from stakeholders, partners, government officials and clients. The committee figured out what the community needs and what is realistic for the centre to accomplish. Big topics to focus on were food insecurity, access to primary care, and mental health. S.M.A.R.T goals, priorities and targets are set. • In the creation of the plan also identified some operational strategies. 	<p>Deb to send her revisions to Lou before June. Strategic plan will be presented at June meeting for approval.</p>

	<p><u>Education Committee Updates</u></p> <ul style="list-style-type: none"> • Education committee will be transferring back to Governance Committee. • It was created as an ad hoc committed during COVID where a board evaluation identified that board members felt they were missing some education on specific topics related to their board work. • This committee has set up a framework that will allow it to be fairly easy to carry on the amazing work it has started, as well as, board education sessions have been incorporated into the strategic plan. <p><u>Board Liaison</u></p> <ul style="list-style-type: none"> • Alliance for Healthier Communities AGM is on June 6th. Erin is not able to participate. • There are 5 resolutions for this AGM. Three of them are small amendments to previously approved resolutions and the other two are for 1) universal no-cost contraception for all and 2) violence against girls and women. All of these resolutions are ones that fit within what we would support and there are no major commitments being asked in terms of actions required from us at this time. 	<p>Charis to follow up with Erin about if she can attend Alliance AGM</p>
<p>5. Other business</p>	<p>In Camera portion In camera start time 8:45pm, finished 9:15pm Topic: ED Evaluation</p> <p>Motion to approve the ED Evaluation Moved By Lou Pike Seconded By Judy Geary Carried</p>	
<p>6. Motion to Adjourn</p>	<p>Motion to adjourn regular board meeting. Moved By Eric Josipovic Seconded By Melaine Chiu Carried</p> <p> _____ June 19, 2023 President Date</p> <p> _____ June 19, 2023 Secretary or Designate Date</p> <p>Upcoming Meetings: Regular Meeting June 19th, 2023</p>	