

## MINUTES of the Annual General Meeting for Fiscal year 2021- 2022

### Stonegate Community Association (SCA)

September 17, 2022

#### **Present:**

Bev Leaver and Mary Szura.

#### **SCA Members:**

Gia Antonacci, Irma Carou, Melaine (Mimi) Chiu, Deborah Creatura, Thelma D’Cunha, Erin Fordyce, Jean Gural, Eileen Griffith, Emily Griffith, Eric Josipovic, Theodora Kalintsis, Wanda Miszczak, Colin Mang, Hayfa Mousa, Sharon Muszynski, Louis Pike, Lynne Salt, Barbara Szelag, Frances Scovil, Kateryna Shpir, Allison Trenholm, and Karen Trzaska. By Proxy: Ernesto Benitez and Judy Geary.

#### **Staff:**

Charis Romilly Turner (Executive Director), Carol Barbosa, Blanca Benitez, Shannon Cohane, Sonia de Martinez, Julia Graham, Cristina Hermenegildo, Diane Hermenegildo, Jill Macdonald, Larissa Samborsky, Rosalynn Santos, Jyoti Verma, Michelle Benitez (Minute-taker).

#### **Meeting Called to Order (10:00am)**

##### **1. Land Acknowledgement**

Charis Romilly Turner acknowledged the traditional territories where the Centre lies today, which are the Huron-Wendat, the Anishinabeg, the Chippewa, the Haudenosaunee Confederacy, and most recently, the Mississaugas of the Credit River First Nations. An ancestral acknowledgement was also made recognizing ancestors of African origin and decent. The Centre embraces the importance of Truth and Reconciliation and works toward promoting respect and equality in the community.

##### **2. Call to Order and Welcome**

President, Deborah Creatura, welcomed the SCA members, guests, and Stonegate CHC staff members.

Deborah noted that local politicians were invited but were unable to attend today’s AGM meeting.

Deborah introduced the 2021-2022 SCA Board of Directors in attendance: Melaine (Mimi) Chiu, Deborah Creatura, Emily Griffith, Erin Fordyce, Eric Josipovic, Colin Mang, Louis Pike, Kateryna Shpir, and Karen Trzaska. Judy Geary was unable to attend and sent regrets.

Meeting was called to order.

### **Establishment of Quorum**

According to the SCA by-laws, quorum for any Annual or General Meeting is 20 members present, either in person or by proxy. There were 22 members in attendance and two members represented by proxy, and therefore quorum was achieved. Deborah reminded members that a simple majority of votes cast carries any motion provided, but a 2/3 majority is necessary to carry a special resolution or to amend, repeal or pass a by-law.

All Stonegate Association members and/or designated proxies eligible to vote received a yellow voting card.

### **3. Approval of Agenda:**

Deborah Creatura explained that notice of this meeting and the agenda were sent to members on August 18th, 2022, in accordance with SCA by-laws that require such notice of the meeting and agenda be sent at least 15 days prior to the meeting. No further items had been submitted to add to the agenda.

Deborah made the following motion on behalf of Stonegate Community Association's Board:

**Motion that the Agenda be approved as presented.**

**Moved By Deborah Creatura**

**Seconded: none required – motion made on behalf of the Board**

**None opposed. No abstentions.**

**Carried.**

### **4. Approval of the Minutes of the 2021 Annual General Meeting**

Deborah made the following motion on behalf of Stonegate Community Association's Board:

**Motion that the Minutes of the Annual General Meeting of members held on November 6, 2021 be approved.**

**Moved By Deborah Creatura**

**Seconded: none required – motion made on behalf of the Board**

**None opposed. No abstentions.**

**Carried.**

## 5. Report from the Treasurer

Kateryna Shpir presented the Financial Report. SCA members received the draft audited financial statements as part of their package.

Kateryna noted that at last year's AGM, membership had appointed the firm Hilborn LLP as the new Auditors. Based on recommendations by the Auditors, this year's financial statements were revised from a restricted fund method and updated to use the accrual method. Due to this adjustment in method of reporting, the rental costs over the lease term resulted in a deficit on the financial statements. This correction in reporting provides a more accurate picture of incremental costs.

The Auditor's report and financial statements for Stonegate CHC were accepted by the Board on June 19<sup>th</sup>, 2022.

There were no questions asked by members on the 2021-2022 financial statements.

Kateryna made the following motions on behalf of Stonegate Community Association's Board:

**Motion that the Auditors Report and Audited Financial Statements for the year ended March 31, 2022 be accepted as presented.**

**Moved By Kateryna Shpir**

**Seconded: none required – motion made on behalf of the Board**

**None opposed. No abstentions.**

**Carried.**

**Motion that the firm of Hilborn LLP be appointed auditor for the 2022-2023 fiscal year for the Stonegate Community Health Centre and that the Board be authorized to approve the audit fees.**

**Moved By Kateryna Shpir**

**Seconded: none required – motion made on behalf of the Board**

**None opposed. No abstentions.**

**Carried.**

## 6. Resolutions for Approval

Emily Griffith presented a set of resolutions requiring membership's approval. The full list of resolutions was included in the meeting package.

In order to be compliant with the new Ontario Non-Profit Corporations Act (ONCA), Stonegate Community Association proposed the following amendments as approved by the Board of Directors on August 15<sup>th</sup>, 2022.

The following resolutions were proposed for approval:

**Resolution #1: Amendment of Articles**

**Whereas** it is considered desirable to amend the Articles of the Corporation by way of filing Articles of Amendment in the form as has been presented to the Members, which include the establishment of a minimum (ten (10)) and maximum (fourteen (14)) number of Directors of the Corporation.

**Motion: Be it Resolved as a Special Resolution that the filing of Articles of Amendment in the form as has been presented to the Members, which include the establishment of a minimum (ten (10)) and maximum (fourteen (14)) number of Directors of the Corporation, is hereby approved.**

**Moved By Emily Griffith**

**Seconded: none required – motion made on behalf of the Board**

**None opposed. No abstentions.**

**Carried.**

**Resolution #2: Amendment of By-law**

**Whereas** it is considered desirable to amend the current By-Law of the Corporation (the “**By-Law**”) to reflect such amendments as have been presented to the Members.

**Motion: Be it Resolved as a Special Resolution that the amendment of the current By-Law (as of the date on which the Articles of Amendment have been issued by the Ontario Ministry of Government and Consumer Services) to reflect such amendments as have been presented to the Members, is hereby approved.**

**Moved By Emily Griffith**

**Seconded: none required – motion made on behalf of the Board**

**None opposed. No abstentions.**

**Carried.**

**Resolution #3: Number of Directors**

**Whereas**, the Articles of Amendment result in a minimum of ten (10) Directors and a maximum of fourteen (14) Directors;

**And Whereas**, Section 4.1 of the By-Law as amended provides in part that:

“The number of Directors and the number of Directors to be elected at the Annual Meeting shall be the number determined from time to time by special resolution or, if a special resolution empowers the Directors to determine the number of Directors, by Board resolution.”

**Motion: Be it Resolved as a Special Resolution that:**

- a. As of the date on which the proposed Articles of Amendment have been issued by the Ontario Ministry of Government and Consumer Services (which Articles of Amendment provide for a minimum of ten (10) Directors and a maximum of fourteen (14) Directors) the Corporation will have 14 Directors.**
- b. Henceforth, the Directors of the Corporation are hereby empowered to determine the number of Directors by resolution of the Board of Directors.**

**As of the date on which the proposed Articles of Amendment have been issued by the Ontario Ministry of Government and Consumer Services, the number of Directors to be elected at each Annual Meeting of the Members shall be determined by resolution of the Board of Directors.**

**Moved By Emily Griffith**

**Seconded: none required – motion made on behalf of the Board**

**None opposed. No abstentions.**

**Carried.**

## **7. Report from Nominating Committee and the Election of the new Stonegate Community Association (SCA) Board Members**

Kateryna Shpir presented the report from the Stonegate Community Association Nominating Committee. She explained the thorough recruitment process undertaken by the Committee last year to fill the vacancies on the Board of Directors. The board volunteer positions were posted publicly online, candidates were screened for alignment and skill sets to match the Board's needs, and a panel interviewed qualified candidates. From the list of qualified candidates who were interviewed last year, the Nominating Committee was able to fill vacant board positions this year.

The slate of final nominees was presented and approved by the Board on August 15<sup>th</sup>, 2022.

According to the By-laws, Directors are elected for two year terms and can stand for re-election for a maximum of three terms. The slate of nominees for election and re-election to the Stonegate Community Association Board of Directors were presented. A brief biography of each candidate and all the other Directors was included in the meeting package.

This year the Board has three members standing for first-time election, and one member standing for re-election for an additional term.

### **Candidates standing for election:**

**Elena Mikhaylova**

**Lillian Manea**

**Evan Delaney**

**The Directors standing for re-election for an additional term include:**

### **Entering the First Year of Second Term**

**Erin Fordyce**

Kateryna proposed a motion for acceptance.

**Motion that on behalf of the Stonegate Community Association’s Nominating Committee, the slate of nominees, as presented, be accepted for membership on the Board of Directors.**

**Moved By Kateryna Shpir**

**Seconded: none required – motion made on behalf of the Board**

**None opposed. No abstentions.**

**Carried.**

Kateryna thanked the board members that were unable to continue on the Board but that made a great contribution – Rami Garg and Anita Marziliano.

### **8. Report from the Board Chair**

Deborah acknowledged the great work done by Stonegate CHC’s staff, recognizing the team’s resiliency and dedication during this pandemic, and bringing out the best to serve the Stonegate community. She highlighted the great accomplishments in these 30 years of operation, and acknowledged that the Centre exists thanks to all the support received from staff, volunteers, and community champions. Stonegate CHC is a hidden gem that makes a huge difference in the community.

### **9. Report from the Executive Director**

Charis thanked the Stonegate community, partners, funders, volunteers, and dedicated staff for all their support in the Centre’s journey throughout these 30 years of existence. She highlighted the numerous milestones the Centre has accomplished in these three decades, from its grand opening in 1996 at the Stonegate Plaza, to its new building in the current site in 2018, and most recently in the COVID response and recovery from 2020-2022. Stonegate CHC has evolved and continues to adapt with innovations in health care transformation and collaborative approaches to meet the community’s needs.

Charis presented data on the Centre’s deliverables related to access to primary health care, health and well-being, community strength, and partnerships and collaborations. Some key figures include Stonegate CHC providing care to 1,986 clients with 12,169 appointments, distributing 16,165 Rapid Antigen Tests with partnering CHCs to West Toronto high priority populations, and working with Toronto Public Health to deliver vaccine clinics. Several initiatives have taken place to reduce barriers to food access through the Centre’s programs, such as the Market Greens RX program, the Good Food Market, and the Food Fit program. A recent survey indicated that 95% of the Centre’s clients felt that Stonegate CHC has had a positive impact on the community. Charis added that over the last 30 years the Centre has

worked with many community partners to serve the local community, and a special mention was made to those organizations.

Charis acknowledged the past Executive Directors that have led Stonegate CHC in these 30 years and have made a remarkable mark in this community. A video was prepared and presented at the meeting highlighting the Centre's journey in these three decades.

## **10. Strategic Planning Engagement**

Louis Pike, Chair of the Strategic Planning Board Committee, discussed the work being undertaken by the Board to renew the Centre's strategic directions. Attendees at today's meeting participated in a strategic planning exercise, providing the Board with community input on high priority programs and services, and setting achievable expectations.

Colin Mang presented the Community Needs & Asset Mapping Results. The following top five issues were identified by the community from a recent survey:

1. Mental health support
2. Food insecurity
3. Support services
4. Support for seniors
5. Access to health care

A summary of the services and service gaps in South Etobicoke was presented. Attendees were engaged in a drill down exercise, providing input on specific needs under each issue. Following this exercise, attendees were involved in a prioritization exercise. Keeping the Centre's mission and service gaps in mind, attendees were asked to prioritize the Centre's programs and services by placing colored dots under programs/services that should continue to be offered, should be expanded, or are valuable but less relevant.

Feedback from today's exercise will be reviewed and incorporated in the Board's strategic planning process.

## **11. Questions & Answers**

Deborah opened up the podium for any other business or questions to be raised by members. Members shared the invaluable support received by Stonegate CHC and expressed their appreciation to all staff.

An issue was raised on the need to have an affordable grocery store and a safe social gathering space on the current site. Especially with seniors in the community, there are concerns of social isolation and the need to bring back a place or space for seniors to get together and socialize on a regular basis.

Discussion took place on how the different levels of government identify priority populations and properly allocate funding to much needed organizations, such as Stonegate CHC. Charis flagged an

Auditor's General report released years back, which highlighted concerns with CHCs' funding agreements adjusting to the changes in the complexity of care and priority populations CHCs serve, in addition to the emerging needs and changes in these communities. The government has been slow in responding to these funding gaps, and community members are encouraged to speak and raise these concerns with local politicians.

No further items were discussed.

## **12. Closing and Adjournment**

Deborah made the following motion on behalf of Stonegate Community Association's Board:

**12:15 pm – Motion that the 2022 Annual General Meeting be adjourned.**

**Moved By Deborah Creatura**

**Seconded: none required – motion made on behalf of the Board**

**None opposed. No abstentions.**

**Carried.**

All attendees were invited to join the 30<sup>th</sup> anniversary celebration at Bell Manor Park.

Submitted by Michelle Benitez

---

**Michelle Benitez**

**Minute Taker**

**Stonegate Community Health Centre**

**September 17, 2022**